



EDUCATION CHAIRPERSON JOB DESCRIPTION

- I. Plan and implement education programs of the society in cooperation with the 2nd Vice President.
 - A. Education activities can include the following: seminars, workshops, and mentoring sessions.
- II. Periodically evaluate the educational needs of members and the general public through surveys or focus sessions.
- III. Assist the 2nd Vice President in the development of programs for meetings and seminars as agreed upon by the Board and Society.
- IV. Work with any member who has asked for assistance with the technology used for webinars and members helping members sessions.
- V. E-mail communication exclusively through BAGS e-mail address education@txbayareagen.org.
- VI. Attend a majority of the board meetings.